

Building and Grounds Committee

AGENDA

Videoconference

Or

Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

Wednesday, December 2, 2020
9:00 a.m.

Committee Members

Curtis Backlund, Greg David, Roger Lindl, Laura Payne, Mary Roberts

1. Call to order
2. Roll call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of the July 1, 2020 Building and Grounds Committee meeting minutes
8. Approval of the August 20, 2020 joint committee meeting minutes
9. Update on South Campus projects
10. Feedback on courthouse and sheriff facilities schematic design and mechanical systems project
11. Financial Reports (YTD)
 - a. Central Services
 - b. Management Information Systems (MIS)
12. Discuss future meeting schedule. Next scheduled meeting date – January 6, 2020 – 9:00 a.m.
13. Discuss potential agenda items for the Committee's next meeting
14. Adjourn

Join Zoom Meeting

<https://zoom.us/j/97509662099>

Meeting ID: 975 0966 2099

Dial by your location: +1 312 626 6799

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

Building and Grounds Committee

(Via Zoom Videoconference and Courthouse, Room 205)

MINUTES

Wednesday, July 1, 2020

1. **Call to Order**
Meeting was called to order by Payne at 9:00 a.m.
2. **Roll Call**
Members Present: Roger Lindl
Members Present via Videoconference: Curtis Backlund, Laura Payne, Mary Roberts and Greg David
Others Present: Ben Wehmeier, County Administrator
Other Present via Videoconference: Ron Locast, Levi Schubkegel, Kevin Anderson, Potter Lawson; Doug Beilke and Anthony Maas, Maas Construction; Frankie Fuller, Sam Stojke, Chief Parker, Neil Gammon, Kelly Harrer and Jared, Design Engineers.
3. **Certification of compliance with the Open Meetings Law**
Wehmeier reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**
No changes were made
5. **Public Comment**
None
6. **Communications**
None
7. **Approval of June 3, 2020 Building and Grounds Committee minutes**
Minutes were provided for review.

Motion by Backlund/Lindl to approve the June 3, 2020 Building and Grounds Committee minutes as printed. Motion passed 5-0.
8. **Discussion and possible action on accepting South Campus bids**
Wehmeier shared a bid tabulation sheet. Maas Brothers Construction reviewed the bids. It is recommended that the county move forward with all of these projects.

Motion by Roberts/Backlund to accept the bids from the lowest qualified bidders and forward a resolution to the County Board for their consideration. Motion passed 5-0.
9. **Update from Potter Lawson on courthouse and sheriff facilities schematic design and mechanical systems project**
Locast gave an update on the sheriff facilities. Harrer gave a presentation on the findings for the HVAC and plumbing analysis. Gammon gave a presentation of the findings for the electrical analysis. Locast gave a brief overview of the floor plan and discussed next steps. The floor plans will be finalized and phasing and estimating will follow. No action taken.
10. **Financial Reports (YTD)**
 - a. Central Services
 - b. Management Information Systems (MIS)

Financial Reports were provided for review. No action taken.

11. **Discuss future meeting schedule. Set next meeting date:** August 5, 2020 – 9:00 a.m. via Zoom Videoconference and Courthouse, Room 205.

12. **Discuss potential agenda items for the Committee's next meeting**
 - a. Approval of Minutes from July 1, 2020
 - b. Update from Potter Lawson
 - c. Possible timeline for South Campus Projects

13. **Adjourn.**
Motion by Lindl/Backlund to adjourn at 11:08 a.m.

**JEFFERSON COUNTY BOARD
COMMITTEE MINUTES**

August 20, 2020

Joint Committee Meeting

Building and Grounds, Executive & Finance Committees

1. Call to Order

Meeting was called to order by Nass at 8:30 a.m.

2. Roll Call

Building and Grounds Committee Members present:

Roger Lindl

Building and Grounds Committee Members present via videoconference:

Laura Payne, Curtis Backlund, Mary Roberts, Greg David

Executive Committee Members present:

Amy Rinard; Jim Braughler, Steve Nass, Michael Wineke

Executive Committee Members present via videoconference:

Conor Nelan

Finance Committee Members present:

Richard Jones; George Jaeckel

Finance Committee Members present via videoconference:

Russell Kutz, Conor Nelan

Others Present: Ben Wehmeier, County Administrator, Marc DeVries, Finance Director, Cindy Hamre Incha, Clerk of Courts

Others present via videoconference: Anthony Maas, Doug Beilke, Mark Stafford, Maas Brothers Construction; Terri Palm-Kostroski, HR Director; Ron Locast, Levi Schubkegel, Kevin Anderson, Beth Prochaska, Potter Lawson; Neil Gammon, Scott Fanello, Jared Ramthun, Kelly Harrer, Design Engineers, Inc.; Tammy Worzalla, Finance; Supervisor Walt Christensen.

3. Certification of compliance with Open Meeting Law Requirements

Wehmeier certified compliance with the Open Meetings Law.

4. Approval of Agenda

Motion by Rinard/Jones to approve the agenda as printed. Motion passed.

5. Communications

None

6. Public Comment

None.

7. Overview of Courthouse and Sheriff/Jail Renovations Status by Potter Lawson and Maas Brothers and potential financing options

Wehmeier said that work has been done on this project for the last 4-5 months. Locast, from Potter Lawson reviewed the design plan and process. Ramthun and Gammon from Design Engineers talked about the mechanicals, electrical and telecommunication systems. Maas, from Maas Brothers Construction, talked about the schedule, process and budget. DeVries talked about financing, debt and bonding options. The approximate cost for this project is \$33M. New Construction would likely exceed \$70M. Wehmeier is looking for guidance on how to proceed. Jones asked to have Ehlers give a presentation at the Finance Committee meeting. No action taken.

8. Adjourn

Building and Grounds Committee: Motion by Backlund/Payne to adjourn at 11:03 a.m.

Executive Committee: Motion by Braughler /Rinard to adjourn at 11:03 a.m.

Finance Committee: Motion by Jones/Wineke to adjourn at 11:03 a.m.

11/25/2020
12:44:00

Jefferson County
CENTRAL SERVICES (YEAR TO DATE)

FROM 2020 01 TO 2020 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
11201 Central Services							
11201 411100 General Property Taxes	-872,789	0	-872,789	-800,056.62	.00	-72,732.38	91.7%
11201 421001 22101 State Aid	0	0	0	-4,006.71	.00	4,006.71	.0%
11201 474009 Housekeeping Services	-3,000	0	-3,000	-1,100.00	.00	-1,900.00	36.7%
11201 483002 Misc Sale/Material & Supply	-500	0	-500	.00	.00	-500.00	.0%
11201 486001 Vending Commission	-500	0	-500	-467.13	.00	-32.87	93.4%
11201 511110 Salary-Permanent Regular	75,220	0	75,220	.00	.00	75,219.82	.0%
11201 511210 Wages-Regular	264,051	0	264,051	212,531.16	.00	51,519.81	80.5%
11201 511210 22101 Wages-Regular	0	0	0	11,533.13	.00	-11,533.13	.0%
11201 511220 Wages-Overtime	4,715	0	4,715	7,520.05	.00	-2,805.11	159.5%
11201 511220 22101 Wages-Overtime	0	0	0	1,570.17	.00	-1,570.17	.0%
11201 511330 Wages-Longevity Pay	698	0	698	453.75	.00	243.75	65.1%
11201 512141 Social Security	25,884	0	25,884	16,364.98	.00	9,518.82	63.2%
11201 512141 22101 Social Security	0	0	0	953.16	.00	-953.16	.0%
11201 512142 Retirement (Employer)	22,346	0	22,346	14,090.30	.00	8,255.94	63.1%
11201 512142 22101 Retirement (Employer)	0	0	0	867.37	.00	-867.37	.0%
11201 512144 Health Insurance	80,222	0	80,222	50,293.33	.00	29,928.49	62.7%
11201 512144 22101 Health Insurance	0	0	0	3,960.74	.00	-3,960.74	.0%
11201 512145 Life Insurance	124	0	124	83.60	.00	40.72	67.2%
11201 512145 22101 Life Insurance	0	0	0	.52	.00	-.52	.0%
11201 512150 FSA Contribution	11,000	0	11,000	.00	.00	11,000.00	.0%
11201 512151 HSA Contribution	0	0	0	9,000.00	.00	-9,000.00	.0%
11201 512173 Dental Insurance	5,964	0	5,964	3,767.79	.00	2,196.21	63.2%
11201 512173 22101 Dental Insurance	0	0	0	354.92	.00	-354.92	.0%
11201 512390 Safety Equipment	200	0	200	1,038.00	.00	-838.00	519.0%
11201 512390 22101 Safety Equipment	0	0	0	12,410.00	.00	-12,410.00	.0%
11201 521215 Architectural & Engineering	5,000	0	5,000	255.75	.00	4,744.25	5.1%
11201 521219 Other Professional Serv	10,000	200,000	210,000	84,629.06	3,000.00	122,370.94	41.7%
11201 521296 Computer Support	100	0	100	.00	.00	100.00	.0%
11201 529170 Grounds Keeping Charges	13,702	0	13,702	8,452.27	.00	5,249.73	61.7%
11201 529299 Purchase Care & Services	5,000	0	5,000	.00	.00	5,000.00	.0%
11201 531008 Hazard Recycle Charges	200	0	200	.00	.00	200.00	.0%
11201 531298 United Parcel Service	500	0	500	395.76	.00	104.24	79.2%
11201 531302 Building & Maint Equipment	5,000	0	5,000	9,593.16	.00	-4,593.16	191.9%
11201 531303 Computer Equipmt & Software	12,000	0	12,000	14,065.31	.00	-2,065.31	117.2%
11201 531311 Postage & Box Rent	100	0	100	.00	.00	100.00	.0%

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12:44:01

Jefferson County
CENTRAL SERVICES (YEAR TO DATE)

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FROM 2020 01 TO 2020 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11201 531312 Office Supplies	400	0	400	39.13	.00	360.87	9.8%
11201 531312 22101 Office Supplies	0	0	0	79.00	.00	-79.00	.0%
11201 531313 Printing & Duplicating	200	0	200	212.01	.00	-12.01	106.0%
11201 531314 Small Items Of Equipment	2,000	0	2,000	1,953.19	.00	46.81	97.7%
11201 531320 Safety Supplies	200	0	200	742.50	.00	-542.50	371.3%
11201 531320 22101 Safety Supplies	0	0	0	14,116.74	.00	-14,116.74	.0%
11201 531326 Advertising	1,000	0	1,000	39.97	.00	960.03	4.0%
11201 531351 Gas/Diesel	1,500	0	1,500	876.49	.00	623.51	58.4%
11201 532332 Mileage	100	0	100	21.15	.00	78.85	21.2%
11201 533221 Water	5,000	0	5,000	3,103.08	.00	1,896.92	62.1%
11201 533222 Electric	110,000	0	110,000	68,644.00	.00	41,356.00	62.4%
11201 533223 Sewer	5,000	0	5,000	3,147.60	.00	1,852.40	63.0%
11201 533224 Natural Gas	30,000	0	30,000	10,832.64	.00	19,167.36	36.1%
11201 533225 Telephone & Fax	1,000	0	1,000	1,239.89	.00	-239.89	124.0%
11201 533235 Storm Water Utility	2,000	0	2,000	1,451.25	.00	548.75	72.6%
11201 535239 Street Repair & Maint	1,000	0	1,000	.00	.00	1,000.00	.0%
11201 535246 Building Service & Maint	45,000	0	45,000	47,862.00	.00	-2,862.00	106.4%
11201 535247 Building Repair & Maint	20,000	0	20,000	23,435.92	.00	-3,435.92	117.2%
11201 535247 22101 Building Repair & Maint	0	0	0	112,818.83	.00	-112,818.83	.0%
11201 535297 Refuse Collection	2,500	0	2,500	1,546.86	.00	953.14	61.9%
11201 535344 Household & Janitorial Supp	12,000	0	12,000	14,605.83	.00	-2,605.83	121.7%
11201 535344 22101 Household & Janitorial	0	0	0	88,356.56	2,652.82	-91,009.38	.0%
11201 535349 Other Supplies	10,000	0	10,000	14,299.06	.00	-4,299.06	143.0%
11201 535352 Vehicle Parts & Repairs	1,500	0	1,500	1,149.01	.00	350.99	76.6%
11201 535353 Machinery & Equipment Parts	5,000	0	5,000	5,262.68	3,214.11	-3,476.79	169.5%
11201 535354 Paint	3,000	0	3,000	2,832.00	905.00	-737.00	124.6%
11201 535355 Plumbing & Electrical	5,000	0	5,000	10,098.07	.00	-5,098.07	202.0%
11201 536531 Land Rent & Lease	1,800	0	1,800	1,800.00	.00	.00	100.0%
11201 571004 IP Telephony Allocation	381	0	381	349.25	.00	31.75	91.7%
11201 571007 MIS Direct Charges	500	0	500	.00	.00	500.00	.0%
11201 571009 MIS PC Group Allocation	46,502	0	46,502	42,626.87	.00	3,875.13	91.7%
11201 571010 MIS Systems Grp Alloc(ISIS)	5,098	0	5,098	4,673.13	.00	424.87	91.7%
11201 591519 Other Insurance	17,083	0	17,083	17,454.71	.00	-372.12	102.2%
11201 594809 Capital Building	0	0	0	3,060.00	.00	-3,060.00	.0%
11201 594810 Capital Equipment	0	0	0	4,561.00	.00	-4,561.00	.0%
11201 594822 Capital Improvement Building	0	218,820	218,820	208,002.18	.00	10,817.82	95.1%
11201 594822 22101 Capital Improvement Bui	0	0	0	79,609.00	.00	-79,609.00	.0%
11201 699999 Budgetary Fund Balance	0	-418,820	-418,820	.00	.00	-418,820.00	.0%
TOTAL Central Services	0	0	0	449,455.42	9,771.93	-459,227.35	.0%
GRAND TOTAL	0	0	0	449,455.42	9,771.93	-459,227.35	.0%

11/25/2020
12:45:25

Jefferson County
MIS(YEAR TO DATE)

FROM 2020 01 TO 2020 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
700 MIS Department Fund							
77001 PC Group							
77001 421001 22101 State Aid	0	0	0	-7,039.86	.00	7,039.86	.0%
77001 474180 MIS Billed	-883,542	0	-883,542	-845,872.72	.00	-37,669.51	95.7%
77001 511110 Salary-Permanent Regular	74,880	0	74,880	.00	.00	74,879.79	.0%
77001 511210 Wages-Regular	128,020	0	128,020	164,693.78	.00	-36,674.12	128.6%
77001 511220 Wages-Overtime	612	0	612	497.70	.00	114.21	81.3%
77001 511330 Wages-Longevity Pay	294	0	294	310.00	.00	-16.25	105.5%
77001 512141 Social Security	14,826	0	14,826	12,237.18	.00	2,588.91	82.5%
77001 512142 Retirement (Employer)	12,694	0	12,694	11,171.17	.00	1,523.06	88.0%
77001 512144 Health Insurance	38,568	0	38,568	31,296.16	.00	7,272.00	81.1%
77001 512145 Life Insurance	44	0	44	47.94	.00	-4.08	109.3%
77001 512151 HSA Contribution	5,000	0	5,000	5,000.00	.00	.00	100.0%
77001 512173 Dental Insurance	3,204	0	3,204	2,729.13	.00	474.87	85.2%
77001 521220 Consultant	127,500	0	127,500	63,609.53	.00	63,890.47	49.9%
77001 521296 Computer Support	260,315	0	260,315	246,159.51	.00	14,155.16	94.6%
77001 529299 Purchase Care & Services	0	0	0	4,247.15	.00	-4,247.15	.0%
77001 531243 Furniture & Furnishings	500	0	500	.00	.00	500.00	.0%
77001 531298 United Parcel Service	0	0	0	106.72	.00	-106.72	.0%
77001 531301 Office Equipment	300	0	300	.00	.00	300.00	.0%
77001 531303 Computer Equipmt & Software	32,000	0	32,000	22,745.44	.00	9,254.56	71.1%
77001 531303 22101 Computer Equipmt & Soft	0	0	0	29,591.62	2,434.00	-32,025.62	.0%
77001 531307 Microsoft Office Upgrade	71,000	0	71,000	70,844.00	.00	156.00	99.8%
77001 531312 Office Supplies	3,500	0	3,500	615.02	.00	2,884.98	17.6%
77001 531313 Printing & Duplicating	100	0	100	.00	.00	100.00	.0%
77001 531314 Small Item Of Equipment	300	0	300	.00	.00	300.00	.0%
77001 531322 Subscriptions	330	0	330	.00	.00	330.00	.0%
77001 531324 Membership Dues	500	0	500	.00	.00	500.00	.0%
77001 532325 Registration	1,000	0	1,000	50.00	.00	950.00	5.0%
77001 532332 Mileage	200	0	200	13.82	.00	186.18	6.9%
77001 532335 Meals	100	0	100	.00	.00	100.00	.0%
77001 532336 Lodging	200	0	200	.00	.00	200.00	.0%
77001 532350 Training Materials	2,500	0	2,500	2,130.00	.00	370.00	85.2%
77001 533228 Internet	27,700	0	27,700	22,632.00	.00	5,068.00	81.7%
77001 535242 Maintain Machinery & Equip	15,000	0	15,000	7,266.99	.00	7,733.01	48.4%
77001 535355 Plumbing & Electrical	1,000	0	1,000	.00	.00	1,000.00	.0%
77001 571004 IP Telephony Allocation	3,559	0	3,559	3,262.38	.00	296.62	91.7%

11/25/2020
12:45:25

Jefferson County
MIS(YEAR TO DATE)

FROM 2020 01 TO 2020 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
77001 571008 MIS Overhead Allocation	16,351	0	16,351	11,265.39	.00	5,085.33	68.9%
77001 591519 Other Insurance	1,446	0	1,446	1,641.43	.00	-195.04	113.5%
77001 594810 Capital Equipment	122,000	58,000	180,000	122,252.93	.00	57,747.07	67.9%
77001 611102 Transfer From General	-82,000	0	-82,000	.00	.00	-82,000.00	.0%
77001 699999 Budgetary Fund Balance	0	-58,000	-58,000	.00	.00	-58,000.00	.0%
TOTAL PC Group	0	0	0	-16,495.59	2,434.00	14,061.59	.0%

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Jefferson County
MIS(YEAR TO DATE)

FROM 2020 01 TO 2020 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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77002 Systems Group							
77002 451200 Records & Reports	0	0	0	-300.00	.00	300.00	.0%
77002 474180 MIS Billed	-393,370	0	-393,370	-360,588.25	.00	-32,781.98	91.7%
77002 511110 Salary-Permanent Regular	196,717	0	196,717	167,511.57	.00	29,205.41	85.2%
77002 511210 Wages-Regular	30,884	0	30,884	28,543.58	.00	2,340.44	92.4%
77002 511220 Wages-Overtime	0	0	0	5.58	.00	-5.58	.0%
77002 511330 Wages-Longevity Pay	583	0	583	677.50	.00	-95.00	116.3%
77002 512141 Social Security	17,464	0	17,464	14,435.57	.00	3,028.88	82.7%
77002 512142 Retirement (Employer)	14,953	0	14,953	13,279.85	.00	1,673.37	88.8%
77002 512144 Health Insurance	40,175	0	40,175	32,875.58	.00	7,299.54	81.8%
77002 512145 Life Insurance	138	0	138	140.68	.00	-2.26	101.6%
77002 512151 HSA Contribution	5,000	0	5,000	8,000.00	.00	-3,000.00	160.0%
77002 512173 Dental Insurance	2,700	0	2,700	2,405.12	.00	294.88	89.1%
77002 521220 Consultant	3,000	0	3,000	2,950.00	.00	50.00	98.3%
77002 521296 Computer Support	4,000	0	4,000	1.67	.00	3,998.33	.0%
77002 531303 Computer Equipmt & Software	6,500	0	6,500	1,860.00	.00	4,640.00	28.6%
77002 531303 22101 Computer Equipmt & Soft	0	0	0	180.00	.00	-180.00	.0%
77002 531312 Office Supplies	500	0	500	599.00	.00	-99.00	119.8%
77002 531322 Subscriptions	125	0	125	.00	.00	125.00	.0%
77002 531324 Membership Dues	300	0	300	50.00	.00	250.00	16.7%
77002 532325 Registration	3,400	0	3,400	.00	.00	3,400.00	.0%
77002 532332 Mileage	100	0	100	.00	.00	100.00	.0%
77002 532334 Commercial Travel	450	0	450	.00	.00	450.00	.0%
77002 532335 Meals	120	0	120	.00	.00	120.00	.0%
77002 532336 Lodging	1,500	0	1,500	.00	.00	1,500.00	.0%
77002 532339 Other Travel & Tolls	150	0	150	.00	.00	150.00	.0%
77002 532350 Training Materials	1,000	0	1,000	.00	.00	1,000.00	.0%
77002 535242 Maintain Machinery & Equip	44,240	0	44,240	41,227.38	230.00	2,782.62	93.7%
77002 571004 IP Telephony Allocation	636	0	636	583.00	.00	53.00	91.7%
77002 571008 MIS Overhead Allocation	16,351	0	16,351	11,265.38	.00	5,085.34	68.9%
77002 591519 Other Insurance	2,384	0	2,384	2,578.09	.00	-194.29	108.2%
TOTAL Systems Group	0	0	0	-31,718.70	230.00	31,488.70	.0%

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Jefferson County
MIS(YEAR TO DATE)

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FROM 2020 01 TO 2020 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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77003 Programming - Special							
77003 474099 Dept Cap Program Charges	-133,708	0	-133,708	-122,565.96	.00	-11,142.35	91.7%
77003 511210 Wages-Regular	91,919	0	91,919	76,286.03	.00	15,633.22	83.0%
77003 511220 Wages-Overtime	0	0	0	5.59	.00	-5.59	.0%
77003 512141 Social Security	7,032	0	7,032	5,536.66	.00	1,495.16	78.7%
77003 512142 Retirement (Employer)	6,021	0	6,021	5,149.62	.00	871.09	85.5%
77003 512144 Health Insurance	24,105	0	24,105	19,284.62	.00	4,820.45	80.0%
77003 512145 Life Insurance	11	0	11	10.14	.00	1.32	88.5%
77003 512151 HSA Contribution	3,000	0	3,000	.00	.00	3,000.00	.0%
77003 512173 Dental Insurance	1,620	0	1,620	1,380.00	.00	240.00	85.2%
TOTAL Programming - Special	0	0	0	-14,913.30	.00	14,913.30	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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77004 MIS Overhead							
77004 421001 22101 State Aid	0	0	0	-2,764.38	.00	2,764.38	.0%
77004 521296 Computer Support	0	0	0	8,142.96	.00	-8,142.96	.0%
77004 529299 Purchase Care & Services	4,500	0	4,500	126.80	.00	4,373.20	2.8%
77004 531298 United Parcel Service	200	0	200	.00	.00	200.00	.0%
77004 531320 Safety Supplies	50	0	50	354.83	.00	-304.83	709.7%
77004 533221 Water	400	0	400	363.14	.00	36.86	90.8%
77004 533222 Electric	6,250	0	6,250	3,512.71	.00	2,737.29	56.2%
77004 533223 Sewer	319	0	319	325.90	.00	-6.90	102.2%
77004 533224 Natural Gas	2,500	0	2,500	963.84	.00	1,536.16	38.6%
77004 533225 Telephone & Fax	3,400	0	3,400	4,195.79	.00	-795.79	123.4%
77004 533235 Storm Water Utility	180	0	180	134.90	.00	45.10	74.9%
77004 533236 Wireless Internet	3,200	0	3,200	1,530.92	.00	1,669.08	47.8%
77004 533236 22101 Wireless Internet	0	0	0	5,641.26	.00	-5,641.26	.0%
77004 535242 Maintain Machinery & Equip	6,500	0	6,500	.00	.00	6,500.00	.0%
77004 535246 Building Service & Maint	2,000	0	2,000	.00	.00	2,000.00	.0%
77004 535297 Refuse Collection	550	0	550	532.31	.00	17.69	96.8%
77004 571003 Housekeeping	2,200	0	2,200	1,100.00	.00	1,100.00	50.0%
77004 571008 MIS Overhead Allocation	-32,701	0	-32,701	-22,530.77	.00	-10,170.67	68.9%
77004 591519 Other Insurance	452	0	452	228.36	.00	224.08	50.5%
TOTAL MIS Overhead	0	0	0	1,858.57	.00	-1,858.57	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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77005 IP-Telephony							
77005 474190 IP-Telephony Billed	-95,452	0	-95,452	-87,498.84	.00	-7,953.41	91.7%
77005 511210 Wages-Regular	28,546	0	28,546	26,235.00	.00	2,310.92	91.9%
77005 511220 Wages-Overtime	0	0	0	12.13	.00	-12.13	.0%
77005 512141 Social Security	2,184	0	2,184	2,007.93	.00	175.83	91.9%
77005 512142 Retirement (Employer)	1,870	0	1,870	1,771.71	.00	98.26	94.7%
77005 512145 Life Insurance	14	0	14	12.90	.00	1.08	92.3%
77005 512173 Dental Insurance	540	0	540	552.00	.00	-12.00	102.2%
77005 521220 Consultant	5,500	0	5,500	5,958.42	.00	-458.42	108.3%
77005 521296 Computer Support	30,582	0	30,582	23,434.60	.00	7,147.27	76.6%
77005 531303 Computer Equipmt & Software	23,000	0	23,000	.00	.00	23,000.00	.0%
77005 535242 Maintain Machinery & Equip	3,000	0	3,000	.00	.00	3,000.00	.0%
77005 591519 Other Insurance	217	0	217	229.91	.00	-13.16	106.1%
TOTAL IP-Telephony	0	0	0	-27,284.24	.00	27,284.24	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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77006 Central Duplication							
77006 421001 22101 State Aid	0	0	0	-1,061.27	.00	1,061.27	.0%
77006 451002 Private Party Photocopy	-1,400	0	-1,400	-427.48	.00	-972.52	30.5%
77006 472003 Municipality Copies & Printin	-550	0	-550	-1,094.39	.00	544.39	199.0%
77006 474180 MIS Billed	-16,496	0	-16,496	-15,140.62	.00	-1,355.74	91.8%
77006 474200 Copying & Printing Interdepa	-36,000	0	-36,000	-32,472.12	.00	-3,527.88	90.2%
77006 511210 Wages-Regular	18,410	0	18,410	16,474.48	.00	1,935.09	89.5%
77006 511210 22101 Wages-Regular	0	0	0	722.04	.00	-722.04	.0%
77006 511330 Wages-Longevity Pay	59	0	59	67.25	.00	-7.85	113.2%
77006 512141 Social Security	1,413	0	1,413	1,265.41	.00	147.47	89.6%
77006 512141 22101 Social Security	0	0	0	55.23	.00	-55.23	.0%
77006 512142 Retirement (Employer)	1,210	0	1,210	1,116.58	.00	93.14	92.3%
77006 512142 22101 Retirement (Employer)	0	0	0	48.73	.00	-48.73	.0%
77006 512145 Life Insurance	9	0	9	6.19	.00	2.45	71.6%
77006 512145 22101 Life Insurance	0	0	0	.20	.00	-.20	.0%
77006 512173 Dental Insurance	1,080	0	1,080	.00	.00	1,080.00	.0%
77006 531311 Postage & Box Rent	0	0	0	3.38	.00	-3.38	.0%
77006 531312 Office Supplies	9,500	0	9,500	12,379.21	.00	-2,879.21	130.3%
77006 531314 Small Items Of Equipment	500	0	500	.00	.00	500.00	.0%
77006 531349 Other Operating Expenses	350	0	350	126.25	.00	223.75	36.1%
77006 532332 Mileage	40	0	40	.00	.00	40.00	.0%
77006 533225 Telephone & Fax	90	0	90	14.24	.00	75.76	15.8%
77006 535242 Maintain Machinery & Equip	4,000	0	4,000	2,199.75	.00	1,800.25	55.0%
77006 535252 Printing Equip Maintenance	14,000	0	14,000	6,730.21	.00	7,269.79	48.1%
77006 571004 IP Telephony Allocation	127	0	127	116.38	.00	10.62	91.6%
77006 571009 MIS PC Group Allocation	3,171	0	3,171	2,906.75	.00	264.25	91.7%
77006 571010 MIS Systems Grp Alloc(ISIS)	347	0	347	318.12	.00	28.88	91.7%
77006 591519 Other Insurance	141	0	141	377.10	.00	-235.95	267.2%
TOTAL Central Duplication	0	0	0	-5,268.38	.00	5,268.38	.0%
GRAND TOTAL	0	0	0	-93,821.64	2,664.00	91,157.64	.0%